

**MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held
in the CORRAN HALLS, OBAN
on WEDNESDAY, 11 MARCH 2015**

Present: Councillor Roddy McCuish (Chair)

Councillor Elaine Robertson

Councillor Neil MacIntyre

Attending:

Graeme Forrester, Argyll and Bute Council
Rona Gold, Argyll and Bute Council
Laura MacDonald, Argyll and Bute Council
Sybil Johnston, Argyll and Bute Council
Carol Keeley, Argyll and Bute Council
Joanna Peebles, Scottish Water
Inspector Julie McLeish, Police Scotland
Andrew MacLure, Scottish Fire and Rescue
Alison Hardman, NHS Highland
Eleanor MacKinnon, OLI Health and Wellbeing Network
Rona Dougal, Argyll Voluntary Action
Hannah Kenter, Argyll Voluntary Action
Sue Vest, Hope Kitchen
Jessie MacFarlane, Oban Community Council
Duncan Martin, Oban Community Council
Nigel Mitchell, Kilninver & Kilmelford Community Council
Les Stewart, Connel Community Council
Margaret Adams, Ardchattan Community Council
Jane Darby, Kilmore Community Council

1. WELCOME AND APOLOGIES

Apologies for absence were intimated from:

Councillor Iain Angus MacDonald
Kate Winton, Oban Community Council
Marri Malloy, Oban Community Council
Donald Watt, NHS Highland
Stephen Whiston, NHS Highland

The Chair ruled and the Group agreed to take the agenda items out of sequence in order to facilitate attendance of partners.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) **OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP -
10 DECEMBER 2014**

The Minutes of the Oban, Lorn and the Isles Community Planning Group held on 10th December 2014 were approved as a correct record.

4. SCOTTISH WATER

Joanna Peebles from Scottish Water gave a presentation to the Group, providing them with an overall service review of what Scottish Water provide to the communities in Argyll and Bute.

Decision

The Group noted the information provided and the Chair thanked Joanna Peebles for taking the time to come to the meeting.

(Ref: Presentation by Scottish Water dated 11th March 2015, submitted).

5. AREA COMMUNITY PLANNING GROUP REVIEW

(a) TERMS OF REFERENCE AND FUTURE WORKING

The Area Committee Manager took the Group through a report which provided an update on the progress of the development of the Area Community Planning Group Terms of Reference and future ways of working.

The Area Committee Manager invited the Group to nominate and elect a Chair and Vice Chair for the Oban, Lorn and the Isles Community Planning Group.

Decision

The Area Community Planning Group:-

1. Agreed to adopt the revised Terms of Reference submitted in the report;
2. Agreed to appoint Margaret Adams of Ardchattan Community Council as the Chair and Councillor Roddy McCuish as the Vice Chair of the Oban, Lorn and the Isles Area Community Planning Group, and agreed that they take up these posts with effect 1st April 2015;
3. Agreed the revised meeting schedule and dates submitted within the report and agreed to two afternoon meetings in August 2015 and February 2016, and two evening meetings in May and November 2015;
4. Agreed to incorporate a pre-agenda meeting into the administration process for the Area Community Planning Group; and
5. Agreed that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

(Ref: Report by Area Governance Manager dated 11th March 2015, submitted).

(b) REVISED MEMBERSHIP

The Group gave consideration to a report which provided an update on the progress of agreed changes to membership for the Area Community Planning Group (Area CPG) asked the Area CPG to agree and adopt these. The Area Committee Manager advised that in terms of the membership, Argyll and Bute Council and Community Councils were core partners of the Group. Councillor Robertson advised the Group that Veronica Kennedy from NHS Highland has retired and asked if the details could be updated.

Decision

The Area Community Planning Group agreed:-

1. The revised membership of the group as discussed at the December CPG meeting;
2. That the revised membership is taken forward on a trial basis for a period of one year, with a review on its effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

(Ref: Report by Area Governance Manager dated 11th March 2015, submitted)

(c) SOA: LOCAL

A report was provided informing members of the Area Community Planning Group of the consultative and inclusive process of creating the Single Outcome Agreement (SOA) Local document.

The report also informs members of the Group how community initiatives can be incorporated into the SOA: Local.

Decision

The Area Community Planning Group:

1. Approved the SOA: Local for Oban, Lorn and the Isles; and
2. Approved the criteria and process proposed for the inclusion of community initiatives into the SOA: Local.

(Ref: Report by Community Planning Manager dated 11th March 2015, submitted).

(d) SOA: LOCAL SUPPLEMENTARY INFORMATION

The Community Planning Manager took the Group through a report which provided additional information that had been gathered at the

SOA: Local Workshop, which is not contained within the existing plans but which may be of interest to the Area Community Planning Group.

Decision

The Area Community Planning Group noted the attached information on community delivered activities and opportunities for future development and agreed that these be considered at future Area Community Planning Group meetings when discussing the relevant SOA outcome.

(Ref: Report by Community Planning Manager dated 11th March 2015, submitted).

6. REVISED COMMUNITY PLANNING STRUCTURE (ARGYLL AND BUTE)

The Group gave consideration to an update by the Community Planning Manager.

The Community Planning Manager provided an overview of the structure in place for Community Planning in Argyll and Bute, this included looking at other structures in place across Scotland and highlighting the role of the Management Committee and the Partnership Board. She highlighted that the meeting schedule of the Management Committee had been revised to enable any 'highlights from the Oban, Lorn and the Isles CPG' to be discussed and the agendas have been revised to two outcomes per meeting.

The Chair asked the Community Planning Manager if the Chairs of the Area Community Planning Groups sit on the Management Committee as he felt this would be beneficial. The Community Planning Manager agreed to feed this suggestion back to the Management Committee.

Decision

The Area Community Planning Group noted the information provided.

(Ref: Verbal update by Community Planning Manager dated 11th March 2015, submitted).

7. HIGHLIGHTS FROM CPP MANAGEMENT COMMITTEE

(a) CONSIDERATION OF OUTCOME 5: (PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)

The group gave consideration to a new position statement for physical activity which had been prepared for Argyll and Bute by the Health and Wellbeing Partnership, which was launched in January 2015.

The group heard from Alison Hardman from NHS Highland who outlined the 7 key target areas for action. She made reference to a short film and pointed out that a Sports Hub was being developed throughout different areas in Argyll and Bute and GPs routinely made referrals to local Leisure facilities.

<https://www.youtube.com/watch?v=3F5Sly9JQao>

Sue Vest from Hope Kitchen felt there was a lack of walking areas and designated cycle areas in Oban. Eleanor MacKinnon from OLI Health and Wellbeing Network advised that there is a walking group in Oban which meets on a Tuesday and Thursday night at Atlantis and Oban Congregational Church Hall.

Decision

The Area Community Planning Group:-

1. Noted the contents of the paper and accompanying summary Position Statement.
2. Agreed to consider the role this Group can play in increasing physical activity levels locally;
3. Agreed to promote the 7 key Target Areas for Action locally; and
4. Agreed to review where increasing physical activity is included in the local Community Plan.

(Ref: Report by Health Improvement Principal Argyll and Bute CHP dated 11th March 2015, submitted).

8. OUTCOME 2 - WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

(a) CONSIDERATION OF SOA: LOCAL AND SUPPORTING INFORMATION

(b) COMMUNITY BROADBAND SCOTLAND

A report from Community Broadband Scotland providing an update to the Area Community Planning Group on the progress of providing superfast broadband to the whole of Argyll and Bute, was considered.

Decision

The Area Community Planning Group:

1. Noted the contents of the report; and
2. Asked Campbell Cameron from Community Broadband Scotland for an update on the plans for broadband for Kilninver and Kilmelford.

(Ref: Report by Community Broadband Scotland dated 11th March

2015, submitted).

(c) LOCAL DEVELOPMENT PLAN ADOPTION & IMPLEMENTATION UPDATE

The Senior Planning and Strategies Officer gave a presentation to the Area Community Planning Group on the Local Development Plan Adoption and Implementation.

She spoke about the challenges and key objectives which include population; safeguard environment and housing, industry and business.

She also spoke about the action programme and the Community Planning Delivery of the Local Development Plan.

Decision

The Area Community Planning Group noted the information provided.

(Ref: Presentation by Senior Planning and Strategies Officer dated 11th March 2015, submitted).

9. OUTCOME 6 - PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

(a) CONSIDERATION OF SOA: LOCAL AND SUPPORTING INFORMATION

(b) POLICE SCOTLAND

Inspector McLeish gave an update to the Area Community Planning Group on Police Scotland.

She advised that the local policing plans are about to be issued where they will be focusing on Road Policing, Drugs, Anti-Social Behaviour and thefts which fall under outcome 6 – people live in safer and stronger communities.

She confirmed that there have been a number of drug detections and house searches which has been a major issue in Oban but confirmed that 'Shop a Dealer' scheme has been an excellent help for police intelligence.

She advised that an operation will be underway from 23rd-29th March which will help tackle door step crime and they are holding roadshows for vulnerable groups.

Inspector McLeish confirmed that there will be a new officer, Darren Miller, residing in the Police house in Dalmally.

Inspector McLeish confirmed that she is moving post to the

Lochgilphead Office on 20th March and Sergeant Mark Stephen would be filling her post in Oban. The Chair, on behalf of the Area Community Planning Group, wished Inspector McLeish all the best in her new post and thanked her for all her hard work in the Oban, Lorn and the Isles area and for their good working relationship.

Decision

The Area Community Planning Group noted the information provided.

(Ref: Verbal update by Police Scotland dated 11th March 2015, submitted).

(c) SCOTTISH FIRE AND RESCUE

Andrew MacLure from Scottish Fire and Rescue gave a verbal update to the Area Community Planning Group.

He advised that the Spring Season Action Plan will be starting soon to tackle grass and woodland fires which they had an increase in last year.

He reminded partners that Scottish Fire and Rescue do home fire safety visits. Eleanor MacKinnon from OLI Health and Wellbeing Network updated the Group on the pilot which is currently being run for the elderly to help them fit fire alarms, which Alex Purdie is leading on.

Laura MacDonald, Community Development Officer asked if the 'Cut it Out' scheme will be going to the island High Schools as they are keen for this to happen. Mr MacLure agreed to check this out.

Carol Keeley, Civil Contingencies Manager updated the Group on community resilience and advised that they are continuing to support community councils.

Decision

The Area Community Planning Group noted the information provided.

(Ref: Verbal update by Scottish Fire and Rescue dated 11th March 2015, submitted).

10. STANDING ITEM - HEALTH AND SOCIAL CARE INTEGRATION (OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)

The Group gave consideration to a report which provided the Community Planning Group with a progress report on the action undertaken to establish the Argyll and Bute Health and Social Care partnership (HSCP).

Decision

The Area Community Planning Group:

1. Noted the contents of the report; and
2. Asked that representation from the Health and Social Care Integration team be present at the next Area Community Planning Group meeting in May.

(Reference: Report by Programme Lead Integration, dated 10 March 2015, submitted)

11. DATE OF NEXT MEETING

The next Oban, Lorn and the Isles Community Planning Group meeting will be held on Thursday 21st May at 6:30pm in the Corran Halls, Oban.